

**BY ORDER OF THE CHIEF,
NATIONAL GUARD BUREAU**

AIR NATIONAL GUARD INSTRUCTION 10-203

9 MARCH 2010



Operations

**AIR NATIONAL GUARD (ANG) ALERT
RESOURCE MANAGEMENT**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction prescribes procedures for the administration and management of resources required for Air National Guard (ANG) flying units tasked with alert missions. This instruction does not apply to state active duty missions. This instruction requires the collection and maintenance of information protected by the Privacy Act of 1974. Authority to collect and maintain records required in this instruction is 5 United States Code (USC) 57, 10 USC 8013, and Executive Order 9397. System of records notice F010 AF A applies. Consult AFI 33-332, *Air Force Privacy Act Program*, for further guidance on Privacy Act statements. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Form 847s from the field through the appropriate functional's chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS) located at <https://www.my.af.mil/gcss-af61a/afirms/afirms>.

SUMMARY OF CHANGES

Units are relieved of the requirement to publish a local supplement to this instruction. ANGI 36-2001, *Management of Training and Operational Support within the Air National Guard*, is specified to not apply to alert operations. A statement defining automatic transfer to Title 10 status has been added. A requirement for members to sign a Title 10 consent form has been added. Specific types of pay day categories are replaced with the phrase, "Workdays." Allowance is made for Commanders to use Commander-directed scheduling for individuals on orders of any duration. "Hard" and "soft" alert compensation rules have been changed from "will" to "may".

1. General Information. ANG forces perform non-contingency alert taskings in support of air sovereignty, aerial refueling, search and rescue, and airlift missions. ANG forces also perform alert missions for contingency operations such as Operation NOBLE EAGLE.

2. Command and Control.

2.1. Members will automatically convert to Title 10 if a specific Title 10 trigger is included in higher headquarters guidance.

2.2. Members must sign a Title 10 consent statement prior to performing alert duty. Units should keep and maintain consent forms for all personnel that perform alert duty. See attachment 3 for an example.

2.3. ANG aircrew may accomplish non-contingency alert duty in a Title 32 status.

2.4. Title 32 ANG members performing alert duty are under the command and control of their respective state's chain of command until ordered to Title 10 status.

2.5. Units will have self-executing Title 10 orders on-file. In most cases, this requirement is filled by Memorandums between gaining MAJCOMs and state officials.

2.6. Major Commands (MAJCOMs), Numbered Air Forces (NAFs), Joint Force Headquarters (JFHQs) and NGB/A3 will coordinate MOUs with state ANG units detailing the scope of operational direction active duty (Title 10) commanders may exercise over Title 32 ANG members performing alert duty in support of federal missions.

2.7. Federal funds under Title 32 are provided to the ANG solely for the purpose of accomplishing training for federal missions. Reviewing scramble procedures and other aspects of the alert mission fulfills this requirement for accomplishing training during alert duty.

3. Unit Alert Management.

3.1. Unit commanders with an alert mission will ensure compliance with the provisions of this instruction and the instructions of the gaining MAJCOMs/NAFs.

3.2. Units with a standing alert mission will keep a record of the individuals performing alert duty and their status during the duty period, i.e., Workdays, Active Guard/Reserve (AGR), Regular Air Force (RegAF), military technician, etc. These records will be maintained for five years.

3.3. Personnel assigned to alert duty may require short-term temporary relief, normally less than four hours. Qualified personnel in an active or inactive duty status may be used as temporary substitutes. No additional compensation or change in status is required for substitute personnel in these circumstances, unless the alert mission is launched. If launched, written confirmation of orders will then be completed as soon as possible.

4. Unit Alert Mission Relief. Alert units scheduled for a deployment, inspection, or needing additional manning will submit requests to ANG Deployment Division (NGB/A3X) via its website: <http://ga14.af.pentagon.smil.mil/ang> (SIPRNET) and <https://dox.ang.af.mil/XODHome/>. Allow a minimum of 30 days for coordination.

5. Workday Guidance.

5.1. Current alert posture is resourced only for ground alert at current levels and real-world scrambles. Any requirements beyond that steady state posture are considered contingency and will be resourced by the gaining MAJCOM (e.g., ACC or PACAF).

5.2. NGB Combat Forces Programming Branch (NGB/A8PC) programs resources to support the ASA mission. NGB Financial Management (NGB/FM) and NGB/A3X work closely together to ensure available resources are adequately distributed to alert units in order to best meet ASA mission requirements.

5.3. Alert units receive a finite amount of annual funding and workdays. Commanders have the responsibility to manage these resources in order to complete the fiscal year (FY) without additional funds.

5.4. NGB/A3X manages workday resources to support fighter, airlift, and aerial refueling alert missions. ANG Personnel Recovery/Special Missions Division (NGB/A3P) manages workday resources to support search and rescue alert missions. Units will return unused workdays to the appropriate NGB/A3 workday manager. Some units may perform alert missions on a short-term, non-steady state basis. Workday resources required for these short-term requirements will be secured and managed by NGB/A3. Resources may come from internal sources (NGB/FM) or external sources (ACC, PACAF, HAF, supplemental appropriation). The type of workday resource provided may also vary. The guidance in this section applies to ANG alert duty regardless of the type of workday resource being used.

5.5. ANGI 36-2001 does not apply to alert operations.

5.6. Workday resources for alert will be used in direct support of alert operations. Units will not use alert workdays for members that do not perform the specific alert mission, based on AFSC, for which the workdays were appropriated. Other training (i.e. CMR requirements) and duties not directly related to the tasked alert mission may be accomplished on alert workdays provided the member participates in the alert mission during the duration of their alert orders.

5.7. Members may adapt to a Commander-directed duty schedule for alert orders of any duration. Commanders have the responsibility and the flexibility to execute the alert mission with the workday resources provided.

5.7.1. A hard alert (Response Posture Immediate) duty period is 8 hours. An individual may be compensated a workday for each 8 hour duty period. Compensated days that do not fall on the calendar days of the alert duty will be standby workdays.

5.7.2. A soft alert (Response Posture Tailored) duty period is 12 hours. An individual may be compensated a workday for each 12 hour duty period. Compensated days that do not fall on the calendar days of the alert duty will be standby workdays.

5.8. Refer to NGB-J1-TN guidance for use of technicians on alert duty.

6. Travel and Transportation Allowances.

6.1. Travel and transportation allowances for alert duty at the member's permanent duty station is only authorized for personnel sitting alert who are on continuous orders of less than 20 weeks as stated in the Joint Federal Travel Regulation (JFTR). The travel and

transportation allowances entitlement is based on the member performing duty in a “will not commute” status. The scheduled alert period must be at least 24 hours to qualify for “will not commute.” Reference the JFTR for a complete explanation of travel and transportation allowances authorizations.

6.2. AGRs and unit members on continuous orders of 20 weeks or greater are not entitled to travel and transportation allowances for any home station duty.

6.3. Personnel supporting alert operations on extended orders (20 or more weeks) do not require a new set of workday orders to deploy or go TDY from the alert site (including Continental United States (CONUS), outside the continental United States (OCONUS), Air Expeditionary Force (AEF), etc.). However, a separate travel order must be issued. If the TDY is unrelated to alert, then a separate travel order must be issued using the appropriate non-alert fund cite.

6.4. Personnel on alert orders for less than 20 weeks should typically end alert orders prior to departing on a TDY unrelated to alert. TDYs unrelated to alert should not use alert workdays and travel funds.

6.5. NGB does not program funds to pay travel and transportation allowances for home station alert duty. If a unit chooses to pay travel and transportation allowances for home station alert, it should not expect additional TDY funds in excess of the annual allocation.

HARRY M. WYATT III,
Lieutenant General, USAF
Director, Air National Guard

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 33-332, *Air Force Privacy Act Program*, 29 January 2004

AFI 36-2131, *Administration of Sanctuary in the Air Reserve Components*, 17 January 2003

ANGI 33-101, *Air National Guard Special Orders*, 1 March 2007

ANGI 36-101, *The Active Guard Reserve Program*, 3 May 2002

ANGI 36-2001, *Management of Training and Operational Support within the Air National Guard*, 19 October 2009

ANGI 65-101, *Air National Guard Workday and Accounting Procedures*, 15 April 1994

Abbreviations and Acronyms

ACC— Air Combat Command

ADOS— Active Duty for Operational Support

AEF— Air Expeditionary Force

AGR— Active Guard/Reserve

ANG— Air National Guard

ASA— Air Sovereignty Alert

CAP— Combat Air Patrol

CONUS— Continental United States

FY— Fiscal Year

JFTR— Joint Federal Travel Regulation

MAJCOM— Major Command

MPA— Military Personnel Authorization

MOU— Memorandums of Understanding

NGB— National Guard Bureau

OCNUS— Outside the continental United States

OPR— Office of Primary Responsibility

PACAF— Pacific Air Forces Publications

TDY— Temporary Duty

USC— United States Code

UTA— Unit Training Assembly

Terms

Hard Alert/Response Posture Immediate— An alert mission that requires an immediate response and the aircrew must remain at the alert duty location to meet mission requirements. Actual timing is based upon specific mission requirements.

Soft Alert/Response Posture Tailored— An alert mission that does not require an immediate response and/or the alert crew is not required to remain at the alert duty location (pager/telephone alert).

Standby Alert Workday— An alert workday earned during alert duty where the individual is not required to be on duty but must be available for recall at any duty location within 12 hours.

Attachment 2

**SAMPLE FORMAT--INDIVIDUAL MEMBER' VOLUNTARY CONSENT TO BE
ORDERED TO ACTIVE DUTY**

I _____

(Printed Name, Rank)

Hereby voluntarily consent to be ordered to active duty by an authority designated by the Secretary of the Air Force (Secretary's designee) for execution of the federal mission of aerospace warning and aerospace control at any time, from time to time, and for a period of time as determined by the Secretary's designee. This consent is granted pursuant to Title 10, Section 12301 (d), United States Code (USC) and shall remain in effect as long as I participate in Air Sovereignty Alert.

Signature and Date

THIS DOCUMENT IS COVERED BY THE PRIVACY ACT OF 1974